



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

June 4, 2014

Re: Supportive Services & Capacity Assessment

**Attention: NCDOT Certified Firm**

The North Carolina Department of Transportation (NCDOT), through its Office of Equal Opportunity & Workforce Services (EOWS) promotes the recruitment and certification of Disadvantaged Business Enterprises (DBE's), Minority Business Enterprises (MBE's), and Woman-Owned Business Enterprises (WBE's) to ensure that these certified firms and its employees have equal access and opportunity to participate in NCDOT contracts without discrimination.

The NCDOT, through its office of Business Opportunity Workforce Development (BOWD) promotes the business growth, capacity enhancement, and profitability of DBE/MBE/WBE certified firms so that these firms can deliver quality services and achieve a competitive position in the market place to the point where they can compete in any project regardless of their certification. Together, we are working to promote the quality of the North Carolina infrastructure, and the economic growth and prosperity of the habitants of North Carolina.

The NCDOT/BOWD has identified and hired qualified consulting firms to assist NCDOT in achieving BOWD objectives. In addition to the consultant firms, BOWD has partnered The NC Indian Economic Development Initiative (NCIEDI) to provide summer internships for college students. The students will assist the consultants in initial data collection efforts.

Our consultants have been approved to perform within a defined region of coverage in the State of North Carolina. BOWD has shared relevant non-confidential information regarding the firms to be assessed and support verification on information in business profiles.

Please accept this correspondence as an official request for your participation in this small business development capacity enhancement assessment process. The combined efforts of all involved will identify the overall capacity of certified firms listed in the NCDOT Business Directory. Thank you for supporting NCDOT in updating our directory to provide better support services throughout the State of North Carolina.

Regards,

*Tammy B. Owens*

Tammy B. Owens, MPA  
BOWD Lead Business Development Specialist

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